

DD / S R E G I S T R Y

FILE *Personnel*

12 DEC 1963

MEMORANDUM FOR : Deputy Chief, Plans and Review Staff, Office of
Personnel

SUBJECT : Changes of Service Designation

25X1

1. The draft proposal forwarded on 6 November for updating Career Services and Career Designations has been reviewed by the Administration Career Board insofar as the redesignation of the Administration Career Service and the elimination of the "SA" Career Designation are concerned.

2. The Board recommended that the proposal be approved and that the Administration Career Service be redesignated the Support Career Service with a Career Designation of "S." The Deputy Director for Support approved the Board's recommendation.

3. The above, of course, applies only to the change from Administration to Support. Other revisions in your proposal were not considered by the Board or by the Deputy Director for Support. Obviously, organizational changes have overtaken some of these designations, i.e., we will again have an "SF" Career Service presided over by the Director of Finance.

Executive Officer to the
Deputy Director for Support

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ES-ACB:HLB:jbb (11 Dec 63)

Distribution

0 & 1 - Adse

1 - DD/S chrono

~~1~~ - DD/S subject w/DD/S 63-4718

DD/S 63-4718: Pink buckslip dtd
6 Nov 63, regarding updating listing of Career Services.

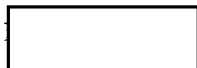
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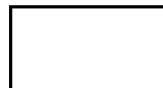
No comment on the proposed "S" designation except to agree that it is probably more representative of the actual situation--and may clear up some misconceptions.

However, before further coordination would suggest:

a. Retitling "Budget and Finance" Career Service as the "Comptroller" Career Service. The "Budget and Finance" harks from the time way back, when to avoid all the "C's" (Clandestine Services, Central Reference, Contacts and Comptroller), we had a "BF" Career Designation.

b. Moving Scientific Intelligence under DD/S&T and changing its Career Designation from "IS" to "RI" or "RS." Also, do we have designations for OSA, OCS, etc?

c. Retitling "Research" Career Service as the "Science and Technology" Career Service. The "R" can stay--"ST" would conflict with OTR. This is not incompatible--the CS has a "D"--S&T can have an "R."



HJB

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SECRET

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ROUTING AND RECORD SHEET

SUBJECT: (Optional)

FROM:

[Redacted]

Deputy Chief, Plans and Review Staff
2726 Quarters Eye

EXTENSION

NO.

001563-4718

DATE

6 November 1963

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TO: (Officer designation, room number, and building)

DATE

RECEIVED

FORWARDED

OFFICER'S INITIALS

COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)

1.

[Redacted]

7D-26 HQS

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15.

Per our telephone conversation, this is a tentative proposal for bringing our official listing of Career Services up-to-date.

As I mentioned, this has an advantage over the old list in being internally consistent and it seems to us to show things more nearly as they really are.

Further, it is possible that the shift of general support officers from SA to S might provide a climate to facilitate the transfer of some other SA types to E.

We would appreciate your comment on this overall and on the support area.

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[Redacted]

Attachment

<u>CAREER SERVICE</u>	<u>HEAD OF CAREER SERVICE</u>	<u>SERVICE DESIGNATION</u>
OFFICE OF THE DIRECTOR	EXECUTIVE DIRECTOR	E
Budget and Finance	Comptroller	EC
General Counsel	General Counsel	EG
Inspector General	Inspector General	EI
CLANDESTINE SERVICES	DEPUTY DIRECTOR (PLANS)	D
INTELLIGENCE PRODUCTION	DEPUTY DIRECTOR (INTELLIGENCE)	I
Basic Intelligence	Assistant Director for Basic Intelligence	IB
Current Intelligence	Assistant Director for Current Intelligence	IC
National Estimates	Assistant Director for National Estimates	IN
Photographic Interpretation	Director, National Photographic Interpretation Center	IP
Research and Reports	Assistant Director for Research and Reports	IR
Scientific Intelligence	Assistant Director for Scientific Intelligence	IS
CENTRAL REFERENCE	ASSISTANT DIRECTOR FOR CENTRAL REFERENCE	C
OPERATIONS	ASSISTANT DIRECTOR FOR OPERATIONS	O
Contact	Chief, Contact Division	OC
Foreign Documents	Chief, Foreign Document Division	OD
RESEARCH	DEPUTY DIRECTOR (SCIENCE AND TECHNOLOGY)	R
SUPPORT	DEPUTY DIRECTOR (SUPPORT)	S
Communications	Director of Communications	SC
Logistics	Director of Logistics	SL
Medical	Chief, Medical Staff	SM
Personnel	Director of Personnel	SP
Security	Director of Security	SS
Training	Director of Training	ST